**LIMITED PRO BONO ENGAGEMENT LETTER**

**I understand that the San Antonio Legal Services Association (SALSA) is a non-profit organization that provides pro bono legal representation through volunteer attorneys. I understand that these pro bono volunteer attorneys are not employed by SALSA, but volunteer their time to assist individuals in need of legal services under certain conditions. I further understand that SALSA and its volunteers DO NOT PROVIDE EMERGENCY SERVICES, and that any emergency regarding the issues in this case or the safety of anyone involved should be immediately addressed with law enforcement.**

**I understand that SALSA has engaged \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (“Attorney”) to represent me. The Attorney has agreed to represent me in the following matters ONLY:**

**Creation of an Irrevocable Trust or Special Needs Trust for my child or children, as the Attorney may determine is appropriate and necessary, to achieve the following goals, to the greatest extent possible: 1) comply with all requirements established by the National Compassion Fund (NCF) necessary for distribution of funds; 2) protect my access to any public benefits received by me or my child(ren); and 3) to protect my child’s assets and trust proceeds for their future benefit and well-being.**

**I Agree that the stated goals of representation listed above are in the best interest of me and my child(ren) and that I seek this pro bono representation to achieve these goals. I understand and agree that in order to achieve these goals, my attorney is directed, and has agreed to take on this representation in order to achieve these goals, and not necessarily to take every action that is solely in my interest vis-à-vis my child, but that protecting the interests of my child is the goal and desired outcome of this representation.**

**I understand that my Attorney cannot and will not guarantee any particular outcome of my case. I further understand that that my Attorney has not agreed to continue representation of me, as trustee or otherwise, after the creation of the trust described above. I understand that taking on the role of a “trustee” comes with legal duties and obligations, and that the Attorney has not agreed to represent me in fulfilling those duties in the future.**

**I understand that pro bono representation by the Attorney named above will be provided to me at no cost for legal services provided or standard and common office supplies or similar expenses, but that I may be responsible for paying actual out-of-pocket expenses necessary for this representation, such as an expense for filing fees with a government entity.**

**I understand that this limited arrangement is subject to the additional terms and conditions of an Attorney/Client Engagement Agreement entered into directly between me and the Attorney, if the Attorney requires one, and that if I do not reach an agreement with the Attorney as to such additional terms and conditions, that this representation may be terminated. I also understand that this agreement is subject to a determination that the Attorney named does not have any conflicts of interest that would preclude representation, and that if such a conflict is discovered, that representation may be terminated.**

**I understand that if my circumstances change such that these proceedings become contested or extremely complex, that I may need to seek counsel outside of SALSA to assist me with those matters, and may be required to pay for those services.**

**I understand that my Attorney’s representation of me in the matter stated above is not a commitment by this Attorney to represent me in any other matter.  I understand that my Attorney may withdraw from representation if I have misrepresented my eligibility for services or if I fail to timely respond to communications with the Attorney.**

**The State Bar Act requires that Texas attorneys give notice to their clients that the State Bar of Texas investigates and prosecutes professional misconduct committed by Texas attorneys. Although not every complaint against or dispute with a lawyer involves professional misconduct, the State Bar’s Office of General Counsel will provide information about how to file a complaint by calling 1-800- 932-1900 toll free.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature  Date**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Printed Name**